



GZS
गुरु ज्ञान गुरुवर्धन विश्व

GIANI ZAIL SINGH
PUNJAB TECHNICAL UNIVERSITY CAMPUS
BATHINDA (Punjab)



OPTU
गुरु ज्ञान गुरुवर्धन विश्व

Ref. No. 513 to 2525

Date: 25/3/14

To


1. Sh. Rajinder Gupta
Managing Director, Trident Group,
E-212, Kitchlu Nagar, Ludhiana
2. Principal Secretary to Govt. of Punjab
Deptt. of Technical Education & Ind. Trg, Punjab
Mini Secretariat (Civil Secretariat-2), Sec-9B, Chandigarh.
3. Principal Secretary to Govt. of Punjab
Deptt. of Finance,
Civil Secretariat, Chandigarh
4. Vice Chancellor
Punjab Technical University, Jalandhar
5. Director
Indian Institute of Technology Ropar,
Nangal Road, Rupnagar, Punjab, INDIA-140001
6. Chairman
All India Technical Council for Technical Education (AICTE),
Indira Gandhi Sports Complex, Indraprastha Estate,
New Delhi
7. Chairman
University Grants Commission (UGC),
Bahadur Shah Zafar Marg, New Delhi-110 002
8. Vice Chancellor,
Central University of Punjab or his Nominee
Maanso Road, Bathinda
9. Sh. Rajinder Mittal
Managing Director, Bathinda Chemical Ltd., Bathinda
Hazi Rattan Link, Bathinda
10. Chief Engineer
Guru Nanak Dev Thermal Plant, Bathinda
11. Chief Operating Officer
Guru Gobind Singh Refinery, HMEL,
Vill: Phulokhari, Bathinda

12. Dr. Gursharan Singh
Professor & Head, Department of Applied Science
GZS-PTU Campus, Bathinda
(Faculty Representative)
13. Prof. G.S. Bath
Associate Professor, Civil Engg. Department
GZS-PTU Campus, Bathinda
(Faculty Representative)

**Sub: Minutes of 16th Meeting of Board of Governors of GZS-PTU Campus,
Bathinda held on 26-02-2014.**

Please find enclosed herewith a copy of approved minutes of 16th Meeting of Board of Governors of GZS-PTU Campus, Bathinda held on 26-02-2014 under the chairmanship of Sh. Rajinder Gupta, Chairman, Board of Governors for your kind information and further necessary action please.

Regards,


24/02/14
Campus Director
and Member-Secretary
BOG, Giani Zail Singh-
PTU Campus, Bathinda
GZS

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Minutes of 10th Meeting of Board of Governors of Giani Zail Singh Punjab Technical University Campus, Bathinda held on 26-02-2014 at 11:00am in the Committee Room, GZS-PTU Campus, Bathinda. The following members were present:

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|-----|---|--|
| 1. | Sh. Rajinder Gupta
Managing Director, Trident Group, Barnala.
E-212, Kitchlu Nagar, Ludhiana | Chairman |
| 2. | Prof. Yadwinder Singh
Principal, Govt. Polytechnic, Bathinda.
Nominee of Principal Secretary to Govt. of Punjab,
Deptt. of Tech. Edu. & Ind. Training, Pb.
Mini Secretariat, Sec-9B, Chandigarh | Nominee of
Principal Secretary to
Govt. of Punjab,
Deptt. of Tech. Edu.
& Ind. Training, Pb. |
| 3. | Sh. Hem Raj Goyal
Dy. Controller, Finance Deptt. Bathinda
Nominee of Principal Secretary to Govt. of Punjab,
Deptt. of Finance, Civil Secretariat, Chandigarh. | Nominee of
Principal Secretary to
Govt. of Punjab,
Deptt. of Finance, Ph. |
| 4. | Dr. Rajneesh Arora
Vice Chancellor,
Punjab Technical University Jalandhar. | Member |
| 5. | Sh. Rajinder Mittal
Managing Director, Bathinda Chemicals Ltd., Bathinda. | Member |
| 6. | Sh. Karnail Singh Mann
Chief Engineer,
Guru Nanak Dev Thermal Plant, Bathinda. | Member |
| 7. | Dr. Gursharan Singh
Professor & Head, Deptt. of Applied Chemistry,
GZS-PTU Campus, Bathinda
(Faculty Representative). | Member |
| 8. | Prof. G.S. Bath
Associate Professor, Deptt. of Civil Engg.
GZS-PTU Campus, Bathinda
(Faculty Representative). | Member |
| 9. | Dr. A.P. Singh
Dean, RIC
Punjab Technical University, Jalandhar. | Special Invitee |
| 10. | Dr. Jasbir S. Hundal
Campus Director
Giani Zail Singh PTU Campus, Bathinda. | Member-Secretary |

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General discussions held & decisions arrived at by the Board of Governors are.

1. The BOG Meeting is to be conducted within 03 months of the every last BOG meeting held.
2. The agenda and minutes of Finance Committee/Building Works Committee/HR Committee are to be circulated among the chairman and members of BOG within 7 days of the approval of minutes of the meeting for information and subsequent approval in next BOG meeting.
3. Infrastructure like hostels, roads, grounds, main entrance and plantations need further facelift.
4. Facilities like library, students centre, play grounds, class rooms, internet, recreational indoor games, Video Conferencing room and canteen need to be modernized.
5. There is a need to devise tools and parameters for getting recurring feedback to diagnose the challenges/weaknesses in the present system. The strategies be designed to overcome them.
6. Marketing strategy is to be framed so that stake holders be made well acquainted with strengths of the institute through persistent contacts via alumni, print, electronic & social media, industry-institute interactions and platforms like workshops/conferences/academic congregations.
7. Internet service is to be outsourced and maintained at the cost of the service provider for students who want to surf at a higher band width than that provided by the institute.
8. Track record of Pass Percentage/Placements mentioning salary packages offered (Highest, Average and Lowest) along with the names of firms be presented to Board of Governors regularly.
9. Data pertaining to last rank admitted in each course in the last admissions be placed before the BOG along with the fresh goals stipulated and the strategies planned to achieve the same.
10. Objective of this campus is to serve the society/nation by producing quality technical manpower, and for this purpose adopt an institute of national standard as a role model.

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11. Institute is to facilitate the loan to the students from banks who are financially weak and do not get scholarships.
12. Objectives of holding/attending workshops/trainings must be clearly understood. There needs to be a mechanism to evaluate the skills acquired by him/her. Mission is to train the trainer, that is one should be able to train others after getting workshop/training.
13. Carry out maximum office work using softwares which will improve efficiency and decrease the demand of human resource.

The following decisions were taken on regular agenda:

ITEM No. 16.1 CONFIRMATION OF THE PROCEEDINGS OF 15th (LAST) MEETING OF BOARD OF GOVERNORS OF GZS PTU CAMPUS, BATHINDA HELD ON 17.07.2013

Decision taken: Confirmed.

ITEM No.16.2 TO REPORT ACTION TAKEN ON THE DECISIONS TAKEN IN THE 15th (LAST) MEETING OF BOARD OF GOVERNORS OF GZS PTU CAMPUS, BATHINDA

Decision taken: Noted.

ITEM No. 16.3 TO APPROVE THE PROCEEDINGS OF 35th MEETINGS OF FINANCE COMMITTEE OF GZS-PTU CAMPUS, BATHINDA.

Decision taken: Approved.

ITEM No. 16.4 TO APPROVE THE PROCEEDINGS OF 11th MEETING OF BUILDING WORKS COMMITTEE OF GZS PTU Campus, BATHINDA.

Decision taken: Approved.

ITEM No. 16.5 PROCEEDINGS OF 1st HR COMMITTEE OF GZS PTU CAMPUS BATHINDA.

(1) REGULARIZATION OF CONTRACTUAL SERVICES OF DR. PARAMJIT SINGH A.P., DR. SHAVETA RANI A.P. & SMT. MAMTA KANSAL LECTURER.

Decision taken: Financial liability is to be worked out and the justification of regularization of services of these employees be listed. This item may be put up in the next meeting of BOG.

(ii) **REGARDING PROTECTION OF PAY BY GIVING BENEFIT OF CONTRACTUAL SERVICE.**

Decision taken: Financial liability is to be worked out and to be put up in the next meeting of BOG.

(iii) **RATIFICATION OF EXTENSION IN CONTRACT PERIOD OF EMPLOYEES WORKING ON CONTRACT BASIS-1st EXTENSION FOR TWO YEARS.**

Decision taken: Ratified.

(iv) **(a) CREATING OF POST OF PUBLIC RELATION OFFICER.**

Decision taken: It has been decided that one 3rd year student from Department Placement Committee from each course will act as Student Placement In-charge of the concerned branch and one faculty member of the concerned branch will act as faculty in-charge.

(b) CREATING THE POST OF LEGAL ASSISTANT.

Decision taken: Proceedings noted.

(v) **REGARDING CONSIDERATION OF PREVIOUS SERVICE OF GOVT. POLYTECHNICS FOR PROMOTION UNDER CAREER ADVANCEMENT SCHEME (CAS).**

Decision taken: Approved.

(vi) **IMPLEMENTATION OF REVISED GRADE PAY OF WORKSHOP INSTRUCTORS.**

Decision taken: Noted.

(vii) **REMOVAL OF DISCREPANCY OF STEP-UP OF PAY OF SENIOR EMPLOYEES.**

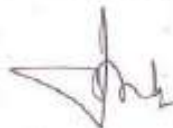
Decision taken: Noted.

ITEM No. 16.6 **CASE OF EXTENSION IN DEPUTATION FOR A PERIOD OF FURTHER TWO YEARS TO DR. YADWINDER SINGH BRAR.**

Decision taken: Approved subject to the condition that there shall be no legal or financial liability (long term or short term) on campus.

ITEM No. 16.7 **EXTENSION IN APPOINTMENTS ON CONTRACT BASIS 2nd EXTENSION FOR TWO YEARS.**

Decision taken: Approved the extension up to the next meeting of Board of Governors, and all these cases be placed in next meeting of



Board of Governors for regularization along with financial liability/justifications.

ITEM No. 16.8 REGARDING SUBJECT EXPERTS FOR CAREER ADVANCEMENT SCHEME FOR DIRECT RECRUITMENT OF TEACHING FACULTY.

Decision taken: CAS Performa and eligibility criteria are to be placed before the Board of Governors in the tabular form for consideration & approval.

ITEM No. 16.9 EX-POST FACTO APPROVAL FOR TRANSFER OF 10 ACRE LAND TO EDUCATION DEPTT.

Decision taken: Approved.

ITEM No. 16.10 FILLING OF POSTS ON REGULAR BASIS.

Decision taken: Carry out recruitment process to meet out the teacher student ratio.

ITEM No. 16.11 REGARDING CHARGE-SHEET OF DR. R.K. BANSAL, PROFESSOR (UNDER SUSPENSION).

Decision taken: It has been decided that one member Conflict Resolution Committee headed by Dr. Shashi Sharma, Professor (Retd.) Department of Law, Punjab University Chandigarh now is working at Punjab Judicial Academy, Chandigarh. This committee will submit its findings/observations within 90 days (maximum 3 sittings within time). The facts found shall be placed before the BOG.

Rs. 5,000 as honorarium per visit + travelling expenditure be paid to the Conflict Resolution Committee per sitting.


It was also decided that the concerned employee (under suspension) will resume duty pending enquiry.

ITEM No. 16.12 CONSTRUCTION OF FILTRATION PLANT AND S & S TANK BY PUNJAB WATER SUPPLY & SEWERAGE BOARD IN THE GZS PTU CAMPUS, BATHINDA.

Decision taken: Deferred.

ITEM No. 16.13 ACTIVITIES UNDERTAKEN UNDER TEQIP-II PROJECT OF MHRD GOVT. OF INDIA TILL DATE.

16.13 (i) ACTIVITIES CONDUCTED UNDER TEQIP-II PROJECT AFTER APPROVALS FROM BOG 15TH MEETING.

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Decision taken: Noted with the remarks that outcome of activities undertaken should be reported in the next meeting of BOG mentioning the benefits to the campus/faculty/students.

16.13 (ii) INTERNATIONAL TRAVEL ASSISTANCE UNDER TEQIP-II SCHEME.

Decision taken: Noted with the remarks that the beneficiary will share his/her experience of visit with other faculty/staff members/students through presentation.

16.13 (iii) ASSISTANTSHIPS TO STUDENTS.

Decision taken: Noted with the remarks that outcome of the assistantship be reported in the next meeting of BOG.

16.13 (iv) COMMITTEES FOR EFFICIENT IMPLEMENTATION OF TEQIP PROCESS.

16.13 (iv) (a) Committees for procurement of Equipment & Goods under TEQIP-II Scheme.

Decision taken: Noted.

16.13 (iv) (b) Committee for providing Teaching and Research Assistantships under TEQIP-II to increase enrolment in existing and new PG programmes in Engineering and Applied Sciences disciplines (As per Table-18, Activity no.2, & MHRD Decision in meeting on 19.05.2013).

Decision taken: Noted.

16.13 (iv) (c) Committee for giving approval for organizing industrial visits, attending workshops, Technology exhibitions, publications in National/International Conferences held in India for UG and PG students (As per Table-18, Activity no. 9) International Conferences as per Guide lines of International travel support Scheme of NPIU & MHRD MEETING 19-06-2013.

Decision taken: Noted.

16.13 (v) DETAILS OF CONTRACT AWARD PLACED FOR VARIOUS DEPARTMENTS.

Decision taken: Noted.

16.13 (vi) Approval for NBA accreditation of UG/PG courses and accreditation for all courses and fee to be paid under permissible Expenditures of TEQIP-II.

Decision taken: Noted with remarks that the process of accreditation be accelerated.

16.13 (vii) UGC Autonomy.

Decision taken: Noted.

ITEM NO. 16.14 Sr. no. missed inadvertently.

ITEM NO. 16.15 ACTIVITIES PLANNED AHEAD UNDER TEQIP-II.

16.15 (i) REVISED PROCUREMENT PLAN UNDER TEQIP-II SCHEME.

Decision taken: Approved with the remarks that outcome of activities undertaken should be reported in the next meeting of BOG mentioning the benefits to the campus/faculty/students.

16.15 (ii) ACTION PLAN FROM JANUARY-2014 TO DECEMBER-2014.

Decision taken: Approved with the remarks that outcome of activities undertaken should be reported in the next meeting of BOG mentioning the benefits to the campus/faculty/students.

SUPPLEMENTARY AGENDA ITEMS

ITEM NO. 16.16 SEEKING APPOINTMENT ON COMPASSIONATE GROUNDS.

Decision taken: Approved.

ITEM NO. 16.17 UNAUTHORISED LONG ABSENCE FROM DUTY OF PROF. ASHOK KUMAR GOEL, ASSTT. PROFESSOR, ECE (UNDER SUSPENSION).

Decision taken: It has been decided that one member Conflict Resolution Committee headed by Dr. Shashi Sharma, Professor (Retd.) Department of Law, Punjab University Chandigarh now is working at Punjab Judicial Academy, Chandigarh. This committee will submit its findings/observations within 90 days (maximum 3 sittings within time). The facts found be placed before the BOG.

Rs. 5,000 as honourarium per visit + travelling expenditure be paid to the Conflict Resolution Committee per sitting.

It was also decided that the concerned employee (under suspension) will resume duty pending enquiry.



ITEM NO. 16.18 TO APPROVE THE PROCEEDINGS OF 36th MEETINGS OF FINANCE COMMITTEE OF GZS-PTU CAMPUS, BATHINDA.


Decision taken: Noted with the instructions that in future agenda and minutes of Finance Committee should be circulated to the members of Board of Governors immediately after the meeting.

The meeting ended with a vote of thanks to the chair.

Submitted for approval please



Campus Director-cum-Member-Secretary
Board of Governors
GZS-PTU Campus, Bathinda



Chairman
Board of Governors
GZS-PTU Campus, Bathinda